



Department of Defense DIRECTIVE

NUMBER 5111.12

June 17, 2002

DA&M

SUBJECT: Western Hemisphere Institute for Security Cooperation

- References:
- (a) Secretary of Defense Memorandum, "Executive Agent for the Western Hemisphere Institute for Security Cooperation (WHINSEC)," May 29, 2001 (hereby canceled)
 - (b) Title 10, United States Code
 - (c) [DoD Directive 5100.88](#), "DoD Executive Agent," September 3, 2002
 - (d) Appendix 2 to title 5, United States Code
 - (e) through (g), see enclosure 1

1. PURPOSE

This Directive:

- 1.1. Supersedes reference (a).
- 1.2. Establishes the Western Hemisphere Institute for Security Cooperation (WHINSEC) with the mission, organization, responsibilities, authorities, and relationships as prescribed herein pursuant to the authorities provided in Section 2166, reference (b).
- 1.3. Designates the Secretary of the Army as the Executive Agent for the WHINSEC according to reference (c).

2. APPLICABILITY

This Directive applies to the Office of the Secretary of Defense (OSD), the Military Departments, the Chairman of the Joint Chiefs of Staff, the Combatant Commands, the Office of the Inspector General of the Department of Defense, the Defense Agencies,

the DoD Field Activities, and all other organizational entities within the Department of Defense (hereafter referred to collectively as "the DoD Components").

3. MISSION

The WHINSEC shall provide professional education and training to eligible personnel of nations of the Western Hemisphere within the context of the democratic principles set forth in the Charter of the Organization of American States, while fostering mutual knowledge, openness, confidence, and cooperation among the participating nations and promoting democratic values, respect for human rights, and knowledge and understanding of United States customs and traditions.

4. ORGANIZATION

4.1. The WHINSEC is established as a Department of Defense school under the authority, direction, and control of the Secretary of the Army.

4.2. The WHINSEC shall consist of a Director and such subordinate organizational elements as are established by the Director within the resources authorized by the Secretary of the Army. The Director of the WHINSEC shall be appointed by the Secretary of the Army with the concurrence of the Under Secretary of Defense (Policy).

4.3. A Board of Visitors for the WHINSEC shall be established in accordance with Section 2166 of reference (b).

5. RESPONSIBILITIES

5.1. The Secretary of the Army shall:

5.1.1. Serve as the DoD Executive Agent for the WHINSEC consistent with the provisions of reference (c). In the performance of this duty, ensure that administrative and resource support is timely and fully adequate for accomplishing the mission assigned to the WHINSEC.

5.1.2. Operate the WHINSEC for the professional education and training of military, law enforcement, and civilian personnel of nations of the Western Hemisphere in accordance with Federal laws and regulations and this Directive.

5.1.3. Develop and implement a curriculum for the WHINSEC that:

5.1.3.1. Includes at least eight hours of mandatory instruction for each student on human rights, the rule of law, due process, civilian control of the military, and the role of the military in a democratic society.

5.1.3.2. Is consistent with U.S. policy goals for the Western Hemisphere, the WHINSEC mission, and regional plans of the U.S. Southern Command.

5.1.3.3. Is current with U.S. doctrine.

5.1.4. Establish a Board of Visitors according to Section 2166 reference (b) and consistent with reference (d) in coordination with the Under Secretary of Defense (Policy) and the Director, Administration and Management, OSD.

5.1.5. Prepare a report to Congress in coordination with the Under Secretary of Defense for Policy and in consultation with the Secretary of State, describing the activities of the WHINSEC during the preceding year. The report should include descriptions of the curriculum and significant curriculum changes, the student participants, costs to operate and maintain the WHINSEC, and other topics, as appropriate. This report shall be submitted to the Congress by March 15th of each year.

5.1.6. Establish a process for the selection of foreign personnel to attend the WHINSEC that incorporates consultation with the Secretary of State.

5.1.7. Establish and manage guest instructor, guest speaker, and fellows programs.

5.1.8. Establish, maintain, and preserve records that document the transaction of business of the DoD Executive Agent for WHINSEC to provide evidence of the organization, functions, policies, procedures, decisions, and activities in accordance with reference (f).

5.2. The Under Secretary of Defense (Policy) shall:

5.2.1. Coordinate with the Secretary of the Army on matters pertaining to the WHINSEC, including the appointment of the Director, establishment of a Board of Visitors, and revisions to the WHINSEC curriculum.

5.2.2. Coordinate with the Secretary of the Army on the preparation of the report to Congress required by Section 2166 of reference (b).

6. RELATIONSHIPS

In the performance of assigned functions and responsibilities, the Secretary of the Army shall use existing facilities and services of the Department of Defense and other Federal Agencies, whenever practicable, to avoid duplication and to achieve an appropriate balance among modernization, readiness, sustainability, efficiency, and economy.

7. AUTHORITIES

The Secretary of the Army, as the Executive Agent for WHINSEC is:

7.1. Delegated the authorities and assigned the duties of the Secretary of Defense under Section 2166 of reference (b), including the establishment and administration of WHINSEC, except that the Secretary of Defense retains the authorities enumerated in 10 U.S.C. § 2166(e)(1)(C), (e)(4)(A), (e)(5), and (e)(7) (reference (b)).

7.2. Delegated the authority to arrange for and execute inter-Service support agreements, in accordance with DoD Instruction 4000.19 (reference (e)), memoranda of understanding with Federal Agencies, and other necessary arrangements, as required, to fulfill assigned DoD Executive Agent responsibilities.


7.3. Obtain reports and information consistent with reference (g), as necessary, to carry out assigned functions.

7.4. Communicate directly with the Heads of the DoD Components, as necessary to carry out assigned functions, including the transmission of requests for advice and assistance. Communications to the Military Departments shall be transmitted through the Secretaries of the Military Departments, their designees, or as otherwise provided in law or directed by the Secretary of Defense in other DoD Issuances. Communications to the Commanders of the Combatant Commands shall be transmitted through the Chairman of the Joint Chiefs of Staff.

7.5. Communicate with other Government officials, representatives of the legislative branch, members of the public, and representatives of foreign governments, as appropriate, in carrying out assigned responsibilities.

8. EFFECTIVE DATE

This Directive is effective immediately.



Paul Wolfowitz
Deputy Secretary of Defense

Enclosures - 1

E1. References, continued

E1. ENCLOSURE 1

REFERENCES, continued

- (e) [DoD Instruction 4000.19](#), "Interservice and Intragovernmental Support," August 9, 1995
- (f) [DoD Directive 5015.2](#), "DoD Records Management Program," March 6, 2000
- (g) [DoD Directive 8910.1](#), "Management and Control of Information Requirements," June 11, 1993